



Llywodraeth Cynulliad Cymru
Welsh Assembly Government



communities first cymunedau yn gyntaf

Checklist for Communities First Trust Fund Application

PLEASE NOTE APPLICATIONS WILL NOT BE ACCEPTED UNLESS ALL THE RELEVANT DOCUMENTS ARE INCLUDED.

THIS FORM MUST BE RETURNED WITH YOUR COMPLETED APPLICATION.

Group Name		
I have read and understood the guidelines/notes to applicants		
I have completed the Application Form		
I have contacted the referee and asked them to supply a reference when requested by WCVA		
I have contacted the Communities First Co-ordinator about this application		
We have not previously applied for funding from the Trust Fund for the same or similar items		
I have enclosed quotes/estimates and or other evidence of costs (e.g. copy of catalogue pages)		
As a group we have accounted for all previous grants received from the Communities First Trust Fund and have returned all outstanding End of Project Reports		
I have enclosed a signed copy of our Constitution	The group name on these documents must match exactly	
I have enclosed a copy of a bank statement (showing the account name and details)		
I have enclosed our Annual Accounts or Income and expenditure statement, audited or signed as approved by our chair or other senior office holder		

Signed Dated



Wales Council for Voluntary Action
Supporting charities, volunteers and communities

Cyngor Gweithredu Gwirfoddol Cymru
Yn cefnogi elusenau, gwirfoddalwyr a chymunedau

Registered Charity 218093

March 2005